

Podcasting – Tips

- Leave a pause at the beginning and end – this allows for possible editing and/or music to be added to the background
- Do not be concerned about pauses during the recording session – these are easily edited.
- Speak clearly and slowly.
- Plan your session. However, reading from a script isn't always the best either.
- Have fun – experiment!
- Reduce surrounding noise
- Stressed about saying 'um' and 'ahh'? Don't be. You're human. Relax. Try not to do it in the intro to your show. You should never have a reason to hesitate when you are saying your name and your show. Practice saying, "Hello, my name is _____, and welcome to _____, the show about _____ and _____!" (or something similar)
- Get to the point – minimize the fluff
- Timeless content – it has a longer “shelf-life”
- Consider involving a partner – this would allow for conversations between the presenters
- Short and sweet and fast-paced?
- Record in small sections – they can be joined later with editing
- Keep it natural